

How to Write a KFB Foundation for Agriculture Grant Application

How to Apply

The application deadline for grant requests for programs implemented from January 1 to June 30 (1st Half of the Year) is November 15th of the preceding year. The application deadline for grant requests for programs implemented from July 1 to December 31 (2nd Half of the Year) is May 15th of the current year.

Goals

The Kansas Farm Bureau Foundation for Agriculture was formed in 1998 to help fund programs aimed at strengthening agriculture and the quality of life in Kansas. Since its inception, the foundation has awarded more than \$200,000 to provide funding for programs that:

- 1) **Develop leaders** who understand the importance of agriculture in making sure Kansas' rural communities remain strong and vital.
- 2) **Educate Kansas about agriculture** (especially those who live in our cities and suburbs) about the important role agriculture plays in their daily lives.
- 3) **Provide grants** for programs that promote agriculture education and/or leadership development.
- 4) **Offer scholarships** to full-time students who desire to pursue their career in agriculture (these are not part of the grant process).

What kinds of projects are funded with grants?

KFB Foundation for Agriculture grants will be considered for the following types of programs:

- 1) **Agriculture Educational Programs** for key segments of the urban, suburban and rural population, e.g., children, adults, teachers and retirees to improve their perceptions and increase their understanding of agriculture and its importance in their lives and to our economy.
- 2) **Leadership Development Programs** for key segments of the urban, suburban and rural population, e.g., youth and adults to improve their leadership skills and involvement in leadership to benefit agriculture and rural communities
- 3) **Scholarships** for agriculture education and leadership development programs (excludes student scholarships to an accredited university, college or technical school).

What types of requests are ineligible?

- Administrative, overhead or non-program costs.
- Food and food preparation costs.
- Projects or programs that are deemed to be promotional in nature.
- Projects or programs that will take place prior to approval of a grant.
- Projects or programs that do not advance the KFB Foundation for Agriculture's goals.

How does the grant request process work?

- Submit one grant application per program or activity.
- Submit the grant applications before the specified deadline for each grant period.
- Each grant application is limited to a matching grant award of up to \$300, except as noted below:
 - Presidents Trip to Washington, D.C. \$200 per couple
 - YF&R Conference Attendance \$100 per couple
- Each county Farm Bureau can receive, for all approved grant requests, up to \$1,250 in matching grants. Even though at times the total amount of approved grant requests may exceed \$1,250, only \$1,250 will be awarded. The county Farm Bureau will determine how the \$1,250 will be allocated among their approved programs.

How do I apply?

Complete a grant application or answer the questions on a separate sheet in the order listed.

Grant applications for the 1st Half of the Year are due by **November 15th** of the previous year and can be submitted online or mailed to the name and address shown below. Applicants for 1st Half of the Year grants will be notified by **December 31st**.

Grant applications for the 2nd Half of the Year are due by **May 15th** of the current year and can be submitted online or mailed to the name and address shown below. Applicants for 2nd Half of the Year grants will be notified by **June 30th**.

Grant funds will be distributed upon completion of the granted purpose and a **Grant Activity Report** is returned to the KFB Foundation for Agriculture no later than **December 1st** of the current year.

For additional information:

Please contact John Shostak at 785-587-6608 (phone), shostaki@kfb.org (email), 785-587-6603 (fax), or at the following mailing address:

KFB Foundation for Agriculture, 2627 KFB Plaza, Manhattan, KS 66503