County Farm Bureau Capitol Experience

Train-the-Trainer

- Contact List
- Capitol Experience Tips/Handy Websites
- Sample:
  - Registration Form
  - Code of Conduct
  - News Release

Registration Packet Materials - Section I
- Sample information letter to Conferees
- Sample Agenda
- Capitol Grounds Map - (indicates parking and location of additional sites)
- Topeka Visitor Map
- Capitol Information
- What to Wear, What to Do, Where to Be and What to See....

Registration Packet Materials - Section II
- How the Kansas Legislature Works
- Tips on writing Congress, or your Legislator
- Welcome to the Kansas House of Representatives/District Map
- Welcome to the Kansas Senate/District Map
- Legislative Glossary
- Statehouse “Hall of Fame” (ten men whose names are inscribed on the walls of Representative Hall)
- Event Evaluation

Handouts - Section III
- Know Your Kansas Legislature
- Capitol Fact Finding Mission! (Worksheet - Answers on back)
- Kansas at a Glance (information on Kansas People, History, Facts & Symbols, Government, Geography & Natural Resources and Commerce & Industry)
- Capitol Word Find
- Great Seal of the State of Kansas
- State Capitol - Self Guided Tour
- Sorry I Missed You! (Note cards to leave for Legislators)
- Judicial Center Information
- Information Cards - Governor Kathleen Sebelius,
  Secretary of State Ron Thornburgh
  Kansas Attorney General Phill Kline